

SAMPLE

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BUDGET SUMMARY, BUDGET NARRATIVE, AND SERVICE CONTRACT SUMMARY (FY 2004-05)

APPLICANT LEA: Little Creek District

COUNTY : River County

CONTACT FOR THIS FORM: John Doe

TELEPHONE: (123) 456-7890

BUDGET SUMMARY (FY 2004-05)

THIS BUDGET SUMMARY IS PROPOSED FOR: *(Check only one)*

☒ Student Support Services (EC § 54749)
(SACS Resource Code 6091)(Includes COE
Self-contained classroom)

☐ Child Care/Development Services (EC § 54749)
(SACS Resource Code 6092)

☐ Non-converting COE (EC § 2551.3)
(SACS Resource Code 6093)

| LINE # | PROJECTED REVENUES FOR FY 2004-05 | CAL-SAFE PROGRAM FUNDING | OTHER FUNDING: <i>(Identify)</i> |
|---------------------------------------|---|--------------------------|----------------------------------|
| 1 | Estimated funds unspent from FY 2003-04 | \$ 6,665 | \$ |
| 2 | Estimated earnings for FY 2004-05 | \$ 72,544 | \$ |
| 3 | Projected Total Available Revenue for FY 2004-05 (Sum of lines 1 & 2) | \$ 79,209 | \$ |
| PROJECTED EXPENDITURES FOR FY 2004-05 | | AMOUNT BUDGETED | |
| 4 | 1000-1999 Certificated Salaries | \$ 35,500 | \$ |
| 5 | 2000-2999 Classified Salaries | \$ 8,500 | \$ |
| 6 | 3000-3999 Employee Benefits | \$ 9,650 | \$ |
| 7 | 4000-4999 Materials, Books, and Supplies | \$ 6,500 | \$ |
| 8 | 5000-5999 Services and other Operating Expenditures | \$ 8,620 | \$ |
| 9 | Sub-total of Direct Costs (Sum of lines 4-8) | \$ 68,770 | \$ |
| 10 | 7000 Indirect Costs at <u>5</u> % | \$ 3,439 | \$ |
| 11 | 6000-6599 Capital Outlay | \$ 6,000 | \$ |
| 12 | Total of Projected Expenditures for FY 2004-05 (Sum of lines 9-11) | \$ 78,209 | \$ |
| 13 | Estimated unspent funds for FY 2004-05 | \$ 1,000 | \$ |
| 14 | Total of expenditures & unspent funds (Sum of lines 12 & 13) (Should agree with line 3.) | \$ 79,209 | \$ |

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BUDGET NARRATIVE (FY 2004-05)

THIS BUDGET NARRATIVE IS FOR: (Check only one)

☒ Student Support Services
(EC § 54749)

☐ Child Care and Development Services
(EC § 54749)

☐ Non-Converting COE
(EC § 2551.3)

| LINE # | OBJECT CODE | BUDGET NARRATIVE FOR EACH LINE ITEM DESCRIPTION (See Instructions) | CAL-SAFE FUNDING | OTHER FUNDING |
|--------|-------------|---|--|---------------|
| 4 | 1000 | Program Coordinator (.25 FTE) (split funded with child care/development) Nurse (1 day week) (split funded with child care/development) Counselor (4 hours/week) | \$16,000 12,500 <u>7,000</u> \$35,500 | |
| 5 | 2000 | Clerical Support inc. data input (.50 FTE) | \$ 8,500 | |
| 6 | 3000 | Benefits for above staff | \$ 9,650 | |
| 7 | 4000 | Meal Supplements/students Instructional materials, supplies for parenting education class Office supplies | \$ 1,000 5,000 <u>500</u> \$ 6,500 | |
| 8 | 5000 | Student Transportation: Between schools and child care center " " Field trips Staff development/conferences Staff travel (outreach, meetings, home visits) 2000 miles @ .31 =\$620 | \$ 5,000 \$ 1,000 \$ 2,000 <u>620</u> \$ 8,620 | |
| 10 | 7000 | Indirect Cost (5%) | \$ 3,439 | |
| 11 | 6000 | Classroom audio-visual equipment, computer replacement | \$ 6,000 | |

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BUDGET SUMMARY, BUDGET NARRATIVE, AND SERVICE CONTRACT SUMMARY (FY 2004-05)

APPLICANT LEA: Little Creek District

COUNTY : River County

CONTACT FOR THIS FORM: John Doe

TELEPHONE: (123) 456-7890

BUDGET SUMMARY (FY 2004-05)

THIS BUDGET SUMMARY IS PROPOSED FOR: *(Check only one)*

☐ Student Support Services (EC § 54749)
(SACS Resource Code 6091)(Includes COE
Self-contained classroom)

☒ Child Care/Development Services (EC § 54749)
(SACS Resource Code 6092)

☐ Non-converting COE (EC § 2551.3)
(SACS Resource Code 6093)

| LINE # | PROJECTED REVENUES FOR FY 2004-05 | CAL-SAFE PROGRAM FUNDING | OTHER FUNDING: <i>(Identify)</i> Child Care Food Program (CCFP) Children & Families First (Prop 10) |
|---------------------------------------|---|--------------------------|---|
| 1 | Estimated funds unspent from FY 2003-04 | \$ 0 | \$ |
| 2 | Estimated earnings for FY 2004-05 | \$ 172,204 | \$ 15,000 |
| 3 | Projected Total Available Revenue for FY 2004-05 (Sum of lines 1 & 2) | \$ 172,204 | \$ 15,000 |
| PROJECTED EXPENDITURES FOR FY 2004-05 | | AMOUNT BUDGETED | |
| 4 | 1000-1999 Certificated Salaries | \$ 22,250 | \$ |
| 5 | 2000-2999 Classified Salaries | \$ 84,160 | \$ |
| 6 | 3000-3999 Employee Benefits | \$ 29,698 | \$ |
| 7 | 4000-4999 Materials, Books, and Supplies | \$ 6,750 | \$ 9,000 (CCFP) |
| 8 | 5000-5999 Services and other Operating Expenditures | \$ 1,500 | \$ |
| 9 | Sub-total of Direct Costs (Sum of lines 4-8) | \$ 144,358 | \$ |
| 10 | 7000 Indirect Costs at <u>5</u> % | \$ 7,218 | \$ |
| 11 | 6000-6599 Capital Outlay | \$ 2,500 | \$ 6,000 (Prop 10) |
| 12 | Total of Projected Expenditures (Sum of lines 9-11) | \$ 154,076 | \$ |
| 13 | Estimated unspent funds for FY 2004-05 | \$ 18,128 | \$ |
| 14 | Total of expenditures & unspent funds (Sum of lines 12 & 13) (Should agree with line 3.) | \$ 172,204 | \$ |

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BUDGET NARRATIVE (FY 2004-05)

THIS BUDGET NARRATIVE IS FOR: (Check only one)

☐ Student Support Services
(EC § 54749)

☒ Child Care and Development Services
(EC § 54749)

☐ Non-Converting COE
(EC § 2551.3)

| LINE # | OBJECT CODE | BUDGET NARRATIVE FOR EACH LINE ITEM DESCRIPTION (See Instructions) | CAL-SAFE FUNDING | OTHER FUNDING |
|--------|-------------|---|--|-------------------|
| 4 | 1000 | Program Coordinator (.25 FTE) (split funded with student support services) Nurse (.5 day/week) (split funded with student support services) | \$16,000 <u>6,250</u> \$22,250 | |
| 5 | 2000 | 1 Child Care Teacher (1.0 FTE) 3 FT Aides and 4 PT Aides (5.0 FTE) Custodian (1 hr/day @\$12.00 for 180 days) | \$24,000 58,000 <u>2,160</u> \$84,160 | |
| 6 | 3000 | Benefits for above staff | \$29,698 | |
| 7 | 4000 | Instructional materials and child care center supplies (diapers, etc) Food services (Cal-SAFE provides food for children not eligible for CCFP) Office supplies | \$ 4,500 2,000 <u>250</u> \$ 6,750 | \$9,000 (CCFP) |
| 8 | 5000 | Staff development Travel/staff | \$ 1,000 <u>500</u> \$ 1,500 | |
| 10 | 7000 | Indirect Cost (5%) | \$ 7,218 | |
| 11 | 6000 | Equipment replacement (Cal-SAFE) and playground improvement (Prop 10) | \$ 2,500 | \$6,000 (Prop 10) |

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BUDGET SUMMARY, BUDGET NARRATIVE AND SERVICE CONTRACT SUMMARY (FY 2004-05)

APPLICANT LEA: River County Office of Education

COUNTY : River County

CONTACT FOR THIS FORM: Jane Doe

TELEPHONE: (123) 111-0000

BUDGET SUMMARY (FY 2004-05)

THIS BUDGET SUMMARY IS PROPOSED FOR: (Check only one)

☐ Student Support Services (EC § 54749)
(SACS Resource Code 6091)(includes COE
Self-contained classroom)

☐ Child Care/Development Services (EC § 54749)
(SACS Resource Code 6092)

☒ Non-converting COE (EC § 2551.3)
(SACS Resource Code 6093)

| LINE # | PROJECTED REVENUES FOR FY 2004-05 | CAL-SAFE PROGRAM FUNDING | OTHER FUNDING: (Identify) Child Care Food Program (CCFP) |
|---------------------------------------|---|--------------------------|---|
| 1 | Estimated funds unspent from FY 2003-04 | \$ 4,330 | \$ |
| 2 | Estimated earnings for FY 2004-05 | \$ 473,690 | \$ |
| 3 | Projected Total Available Revenue for FY 2004-05 (Sum of lines 1 & 2) | \$ 478,020 | \$ |
| PROJECTED EXPENDITURES FOR FY 2004-05 | | AMOUNT BUDGETED | |
| 4 | 1000-1999 Certificated Salaries | \$ 177,600 | \$ |
| 5 | 2000-2999 Classified Salaries | \$ 118,500 | \$ |
| 6 | 3000-3999 Employee Benefits | \$ 69,500 | \$ |
| 7 | 4000-4999 Materials, Books, and Supplies | \$ 18,000 | \$ 8,000 (CCFP) |
| 8 | 5000-5999 Services and other Operating Expenditures | \$ 42,500 | \$ |
| 9 | Sub-total of Direct Costs (Sum of lines 4-8) | \$ 426,100 | \$ |
| 10 | 7000 Indirect Costs at <u>7.5</u> % | \$ 31,958 | \$ |
| 11 | 6000-6599 Capital Outlay | \$ 16,000 | \$ |
| 12 | Total of Projected Expenditures (Sum of lines 9-11) | \$ 474,058 | \$ |
| 13 | Estimated unspent funds from FY 2004-05 | \$ 3,962 | \$ |
| 14 | Total of expenditures & unspent funds (Sum of lines 12 & 13) (Should agree with line 3.) | \$ 478,020 | \$ |

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BUDGET NARRATIVE (FY 2004-05)

THIS BUDGET NARRATIVE IS FOR: (Check only one)

☐ Student Support Services
(EC § 54749)

☐ Child Care and Development Services
(EC § 54749)

☒ Non-Converting COE
(EC § 2551.3)

| LINE # | OBJECT CODE | BUDGET NARRATIVE FOR EACH LINE ITEM DESCRIPTION (See Instructions) | CAL-SAFE FUNDING | OTHER FUNDING |
|--------|-------------|--|---|---------------|
| 4 | 1000 | Program Coordinator/Counselor/Site Supervisor (1.0 FTE/200 days) Academic Teachers (2.0 FTE) Academic Teacher (1) -Extended Year (20 days x 5hrs @ day) Academic Substitute Teachers (15 days x\$100 @ day) | \$ 80,000 92,000 4,100 <u>1,500</u> \$177,600 | |
| 5 | 2000 | 1 Child care teacher/200 days (1.0 FTE) 1 Asst. Teacher/180 days (0.5 FTE) 2 FT Aides and 4 PT Aides (4.0 FTE) Van driver (4 hrs/day x 200 days) (home/school transportation) Office support-inc. attendance, data entry, etc. (.5 FTE X 200 days) | \$ 26,500 9,000 62,000 7,000 <u>14,000</u> \$118,500 | |
| 6 | 3000 | Benefits for above staff | \$ 69,500 | |
| 7 | 4000 | Instructional materials (classroom and child care center) Food services (student supplements/children not eligible for CCFP) Office supplies | \$ 10,000 7,000 <u>1,000</u> \$ 18,000 | \$8,000 |
| 8 | 5000 | Repayment of Facilities Revolving Fund loan Staff development Intra-agency duplicating/printing Utilities (\$50/day x 200 days) Nursing services (students/children) | \$ 15,000 5,000 2,500 10,000 <u>10,000</u> \$ 42,500 | |
| 10 | 7000 | Indirect Cost (7.5%) | \$ 31,958 | |
| 11 | 6000 | Purchase of 5 computers, equipment replacement | \$ 16,000 | |

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SERVICE CONTRACT SUMMARY (FY 2004-05)

X Non-Converting COE
(EC § 2551.3)

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